



Cilcain Community Shop Limited – Second Annual Members’ Meeting

The meeting will be held on Sunday, 20th September 2020

As a result of the coronavirus restrictions, we are unable to allow members (other than, at least, the minimum number of Management Committee Members that are required to form a quorum) to be there in person this year.

Agenda & Candidate Biographies

- 1) To receive from the Management Committee:-
 - i) The Annual Accounts/Financial Statements for the financial year, 1st April 2019 to 31st March 2020.
 - ii) The Business Report on the Society’s performance in the year, 1st April 2019 to 31st March 2020 and plans for the current year and the next year. (Refer to Rule 4.4.1)
 - iii) A report on the state of the Membership and the Membership Strategy. (Refer to Rule 4.4.2)
- 2) To declare the result of the resolution to approve the Annual Accounts/Financial Statements for the year ended 31st March 2020.
- 3) To declare the result of the resolution to approve the minutes of the First Annual Members’ Meeting held: 25th September 2019.
- 4) To declare the result of the resolution that Members have been asked to vote on:-

“To exercise the power, as per the provisions of Rule 6.2, not to appoint an Auditor or Auditors to audit the Annual Accounts for the current financial year”, 1st April 2020 to 31st March 2021.

After careful consideration, the Management Committee wishes to seek approval from the Membership “not to have a full audit from a qualified auditor” but substitute this for a “report on the accounts and balance sheet” which is less onerous and less costly than a full audit. Estimated costs for a full audit are in the region of £1,000 plus vat.

The report will state whether, in the opinion of the qualified auditor making the report:

- the revenue account to which the report relates, and the balance sheet are in agreement with the books of account kept by the society
- on the basis of the information contained in the books of account, the statutory account complies with the requirements of the Co-operative and Community Benefits Act 2014, and
- the financial criteria allowing the production of a report instead of a full audit have been met.

The Management Committee recommends that you vote “In Favour” of the resolution.

- 5) To declare the results of elections of those who are to serve on the Management Committee. (Refer to Rule 4.4.4)
Those offering themselves for re-election to the Management Committee are listed below:- (Refer to Rule 10.4) Candidate biographies are overleaf on page 2.
 1. Philip Higgins
 2. Jonathan Wells

- 6) Questions submitted before the meeting will be discussed.
- 7) Closure of the meeting.

Please note that you will receive a summary report of the meeting as soon as possible after the meeting.

Philip Higgins – Society Secretary



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Biographies of those offering themselves for re-election to the Management Committee

Members of the Management Committee are elected for a 3-year term and one-third of the Committee retire and can offer themselves for re-election, each year. This rolling process commences this year, 2020 when 2 Committee Members will be offering themselves for re-election.

Philip Higgins

Has served on the CCSL Management Committee since 18th April 2018 and was appointed as the Secretary of the Society.

Elected at the first Annual Members’ Meeting held on 25th September 2019, and if re-elected I would be happy to continue as Secretary if appointed by the Management Committee.

Jonathan Wells

Appointed to the CCSL Management Committee 5th June 2019.

Elected at the first Annual Members’ Meeting held on 25th September 2019, appointed as Chairperson and continued in the role until 26th August 2020.

Prior to retirement worked in industry for many years, mainly in technical, manufacturing and project management roles.

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29th August 2020

Company Number: RS007755

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